



City of Orange, Texas

APPLICATION FOR BOARD OF ADJUSTMENT HEARING

Applicant Information and Requested Action		
Applicant: Title (Mr., Ms.): Name: Mailing Address: City, State, ZIP: Telephone: Email:	Status: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Trustee <input type="checkbox"/> Corporation <input type="checkbox"/> Other (please state)	Requested Action: <input type="checkbox"/> Special Exception <input type="checkbox"/> Zoning Variance <input type="checkbox"/> Administrative Review of a decision of the Zoning Ordinance
Property description		
Date acquired by Owner: Address: Lot: Block Number: OR Acres: Survey, Abstract #:		
Below briefly describe the existing use and improvements proposed on the property. State whether new buildings or other structures are to be constructed or additions made to existing buildings or structures:		

For zoning variance requests, briefly describe why you believe that special conditions or circumstances exist which are peculiar to the land, structure or building involved, which are not applicable to other lands, structures or buildings found within the same zoning district, that the Board should consider in deciding whether or not to grant your request:

The application must be signed by the property owner of record; however, it may be signed by a duly authorized agent or applicant if this form is accompanied by a statement from the owner designating the applicant or agent and agreeing to furnish upon request supplemental information in support of the application.

Name of Owner (please print):	Name of Applicant/Agent (please print):
Signature of Owner:	Signature of Applicant/Agent:
Telephone Number:	Telephone Number:
Date:	Date:

NOTE: IF OWNER OR AGENT IS NOT PRESENT AT THE PUBLIC HEARING, THE APPLICATION WILL NOT BE HEARD AND THE APPLICANT WILL HAVE TO REAPPLY. A BOARD OF ADJUSTMENTS MEETING REQUIRES 4 MEMBERS TO CONSTITUTE A QUORUM AND ACTIONS MUST BE CONCURRED BY NO LESS THAN 75% OF THE MEMBERS AT THE MEETING (E.G., IF 4 MEMBERS ARE PRESENT THEN 3 MUST CONCUR).

For office use only	
Attachments:	<input type="checkbox"/> Proof of Ownership <input type="checkbox"/> Survey Plat <input type="checkbox"/> Site Plan <input type="checkbox"/> Filing fee of \$100.00
Case Number:	
Date Received and Staff:	
Receipt Number:	
BOA Action:	<input type="checkbox"/> Approved as requested <input type="checkbox"/> Modified <input type="checkbox"/> Denied
BOA Meeting Date:	

Special Exception Process

